



Devon Hockey Association Committee Meeting Minutes

Dolphin Inn, Bovey Tracey on 10 December 13 at 7.30 p.m

Attendees:

Dave Chard – DC - President
Michelle Judge – MJ – Hon Secretary
Martyn Harvey – MH - Men's League Rep
Peter Hodge – PH – Hon Secretary
Sue Hutchings – SH – SS Administrator

Minutes

1. Apologies

Barbara Reynolds, Keith Dingle, Mike Tucker, Sam Tallowin and Rosie Parkins

2. Minutes from the Last Meeting

Signed as a true record

3. Matters arising from the previous minutes not covered by the Agenda items

Spelling mistake corrected and Barbara Reynolds added to the Attendees

4. Treasurer's Report – PH attached report

PH discussed that there are 2 clubs that have not yet paid their affiliations.

4 clubs overpaid their West affiliation and PH will refund at the end of the season.

The surplus funds were also discussed in that DHA need to look at how the Single System is funded. It was agreed that as funding from EHB was no longer available to support the SS, DHA need to be able to ensure that the SS continues and would therefore look to support it. This should be discussed at the next AGM.

PH will look at the accounts for the next few years and propose how much would be needed to ensure that the SS keeps running.

5. Secretary's Report – MJ

Cup is running smoothly, only a few minor discrepancies to sort out re match dates. Okehampton will be hosting the finals on the 12th April.

Devon mini festival took place in Plymouth and in Exeter. Really well attended with clubs fielding teams from across the County.

Jan 26th looking for pitches to host the festival.

Mar 2nd possible to host out of Plymouth

6. Single System Report SH

JDC have run very successful in Okehampton, Exeter School , Torbay and Plymouth. Great feedback received from all concerned. SH ensured continuity of coaches at all sessions so that children had the same coaches throughout.

JAC assessment on the 17th ran well, numbers are down in U16/17 age group due to some players being put through in the previous season that did not meet the criteria this season. There were also some concerns expressed re the amount of fitness training incorporated into the training sessions, SH commented that this has now been addressed.

SH has emailed Clive Nelson concerning the selection criteria, but has unfortunately not heard anything back.

DC asked how coaches were found for JACs, and could there be a note added to the website to show the recruitment process as this would show a complete transparency. SH agreed.

PH asked if WHA had discussed increasing fees that DHA pay coaches, SH confirmed that fees were competitive to other counties.

SH continued to say that WHA sent out the original dates for the JAC competitions last June in that they would take place over the Easter holidays, these have now changed to be the 16th and 23rd March. SH asked MJ to confirm if these dates clashed with the In2hockey competition, to which MJ concluded that the U10s were on the 16th and U12s on the 23rd, so this should not interfere with the competition dates.

7. County Discipline Report – ST

3 red cards ;

1 North Devon - 24 days for dissent and as the umpire did not put down what was said I could not give more.

1 Plym Valley Ladies - 16 days repeated stick offences

1 Dart H.C - Martyn is doing the penalty as my deputy, as Dart is my club for physical violence given

There was 1 MMO for a national match at Exe uni . The offender was given 30 Days.

8. Devon Umpires Report – KD

Report to be submitted – read by DC

9. The Davis Wood Hockey League report – MH

MH reminded the committee that he will be standing down as league rep for DHA.

10. West Hockey Association report – MT

No report submitted

11. AOB

- none

Other Information:

Dates of next meetings:

Tuesday 1st April

Monday 19th May AGM

Notes:

The meeting finished at 21:00 pm.

The above are an accurate record of the Devon Hockey Association committee meeting held on 10 Dec 2013

Name: Dave Chard

Position: DHA President

Signed:

Date

MEMORANDUM

TO: Devon Hockey Association

REF:

FROM: Peter Hodge - Treasurer

DATE: 10/12/2013

The following are the notes in connection with matters presented to the Executive meeting on 10/12/2013 in respect of the finances:

- 1) A summary of the transactions taking place through the 3 bank accounts were presented. The amounts of funds held were £24,029.42 in the current acc, £14,694.97 in the deposit acc & £9,199.25 in the single system acc – total £47,923.34.
- 2) Compared with the funds held at 30/4/2013 the above was £3,039.93 higher. However it should be noted that the 2nd half of the season showed generally a higher level of expenditure.
- 3) Finances were therefore satisfactory.
- 4) Mention was made about Junior Hockey – basically the participant clubs would cover the costs of hiring the pitches .
- 5) Single System acc – this was managed by SH with little input by PH – however at the end of the season PH gets together with SH to review income & expenditure with a view of presenting the report to the AGM. The finances of the Single System are ring fenced from the rest of the funds held by the Association.
- 6) There were still some affiliation fees o/s – Plymouth University mens & Torbay Ladies. Further correspondence to be made to the clubs in question in order to get matters tidied up.
- 7) Some clubs had overpaid their affiliation fees – the reason was because of the confusion at the beginning of the season with West not advising us soon enough of the reduction in their part of the subs. The amounts of the total overpayments were £90
- 8) There were some funds still due to the West. PH would settle these including amount due from Plymouth Uni & Torbay Ladies.
- 9) PH represented the budget that was originally prepared in Aug 2013. The purpose of this was to acquaint the committee of the finances going forward. PH advised of the matters presented to the AGM concerning the holding of excess funds & how to alleviate & reduce such – as with the West it was important to have a plan & to review such on a regular basis, a matter that DHA have done over the past 18 months. If any reduction was to be made it had to be done on the basis of what was best in the long run & not to reduce for the sake of reducing & therefore fritter funds away. Mention was made concerning the potential problems with the Single System funding in that we were out of the grant situation period from England Hockey & it was unlikely to be able to get further grants. The original budget indicated that £2,500 would be allocated to the Single System acc in 2013/14 as a loss was anticipated. It was considered that the way forward in reducing the amount of funds held was to support the Single System over a long period – we would be supporting junior hockey for the future. We would be in a better position to review this once the accounts were completed for 2013 & presented to the AGM in 2014. SH advised that she was always looking to save monies especially in respect of the hiring of pitches. This matter is certainly an on going position. If the Single System did not have adequate funding it would cease to exist, a position the committee did not want to find itself in.